

## 2023-24 Record of Emergency Drills FAXON ACADEMY

### Fire Drills (5 total – 3 before Dec. 1 with reasonable interval between each drill)

Date	Time of Drill	Evacuation Time	Transition/Typical/Other Planned/Unplanned	Director or Designee Signature
9/14/23	10:00 a.m.	2:00 p.m.	Standard Planned: Drill took place on 9/15/2023@2:pm	<small>DocuSigned by:</small> Erika Beal
9/26/23	1:30 p.m.	1:30 p.m.	Standard Planned: Drill took 2mins and 40 seconds	<small>DocuSigned by:</small> Erika Beal
10/12/23	1:30 p.m.	2:00 p.m.	Standard Planned: Drill took 2 mins and 53 seconds	<small>DocuSigned by:</small> Erika Beal
4/3/24	2:00 pm	2:00 pm	Standard Planned: Drill took 2 minutes and 14 seconds	<small>DocuSigned by:</small> Erika Beal
5/2/24	2:00 pm	2:00 pm	Standard Planned: Drill took 1 minute and 45 seconds	<small>DocuSigned by:</small> Erika Beal

### Tornado Drills (2 total – 1 must be in March)

Date	Time of Drill	Time to Shelter	Standard/Transition or Other	Director or Designee Signature
10/3/23	10:00 a.m.	10:00 a.m.	Standard	<small>DocuSigned by:</small> Erika Beal
3/7/24	8:30 a.m.	8:30 a.m.	Standard	<small>DocuSigned by:</small> Erika Beal

### Lockdown/Shelter in Place Drills (3 total – 1 before Dec. 1, 1 after Jan. 1, 1 during non-traditional school time)

Date	Time of Drill	Time to Shelter	Standard/Transition/Other	Conducted with (Name, Title, Organization)	Director or Designee Signature
10/17/23	2:00 p.m.	2:00 p.m.	Standard	All Call- Teachers followed procedures.	<small>DocuSigned by:</small> Erika Beal
2/6/24	9:00 a.m.	9:00 a.m.	Standard	All Call – Staff followed regular procedure.	<small>DocuSigned by:</small> Erika Beal
3/19/24	2:00 p.m.	2:00 p.m.	Standard	All Call- Staff followed regular procedures.	<small>DocuSigned by:</small> Erika Beal